

JAMMU AND KASHMIR MEDICAL SUPPLIES CORPORATION LTD.

(Public Sector Undertaking of Govt of Jammu & Kashmir)

Corporate Head Office: 1ST Floor, Drug Store Building, Govt. Medical College, Bakshi Nagar, Jammu

Corporate Office Kashmir: 121, Green Avenue, Hyderpora, Opp. Al-Farooq Masjid, Srinagar

Telephone: 0191-2580842, Fax: 0191-2581845 (Jammu); Telefax: 0194-2432008 (Srinagar)

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No. JKMSCL/Adm/RFQ/Vehicle/108/2017/2744
Dated. 12 -02-2018

TENDER NOTICE

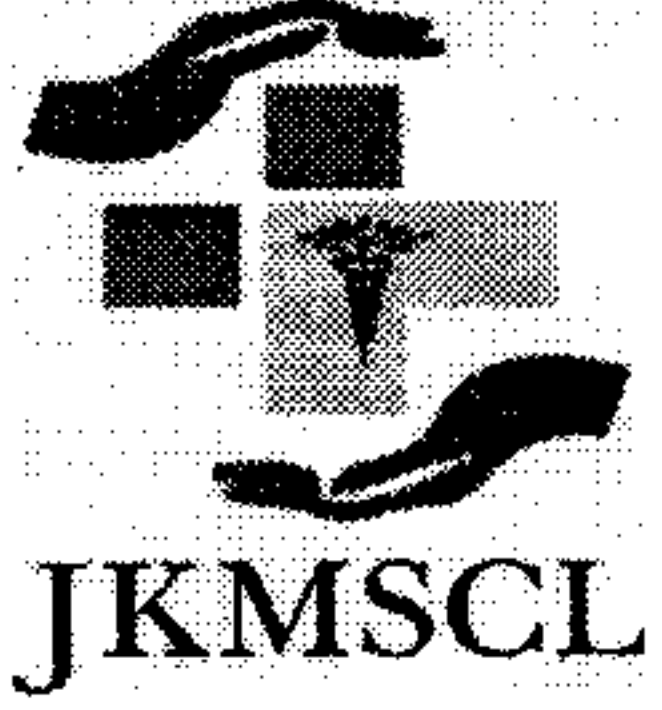
Subject:- Expression of Interest-cum-Quotations for award of contract for providing vehicles in the J&K Medical Supplies Corporation Ltd for a period of one year extendable as per requirement.

Eol cum Quotations are invited from the recognized travel agencies as service providers for providing vehicles on the terms and condition of concerned authorities.

Eol cum Quotation should reach the office of the Managing Director, JKMSCL by or before 6th March, 2018.

The details of NIT alongwith its enclosures can be downloaded from Jammu and Kashmir Medical Supplies Corporation Limited website: www.jkmsclbusiness.com can be collected in person from Corporate office Jammu/Srinagar, free of cost.


Managing Director
J&K Medical Supplies Corporation Ltd.

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REQUEST FOR QUOTATION (RFQ) (Vehicle Hire Service)

Subject:- Expression of Interest-Cum-Quotation for award of contract for providing vehicles in the J&K Medical Supplies Corporation Ltd for a period of one year extendable as per requirement.

Jammu and Medical Supplies Corporation Ltd. (JKMSCL) invites quotations for 'Hiring of Vehicles on Hourly/Daily/Monthly basis with driver' for the duration of one year from the date of contract for the types of vehicle mentioned separately in 'Financial Quotes'. When preparing your quotation, please be guided by the form attached hereto as Annexure.

Quotations may be submitted on or before March 06th, 2018 and in a sealed envelope titled "RFQ for Vehicle hiring services" to office of the Jammu and Kashmir Medical Supplies Corporation Ltd. Jammu and Srinagar.

It shall remain bidder's responsibility to ensure that quotation reaches the address above on or before the deadline. Quotations that are received by JKMSCL after the deadline indicated above, for whatever reason, shall not be considered for evaluation.

The detailed terms and conditions are mentioned hereunder and format of Technical information and financial rates to be quoted is given separately. Any enquiry/details regarding the work, and terms and conditions can be obtained from JKMSCL on any working day during office hours on or before. The quotation received after the above said scheduled date and time will not be considered. No tender by FAX will be entertained. The quotation received unsigned/incomplete and/or filed after the said due date shall be summarily rejected. JKMSCL reserves the right to accept or reject any or all Quotations without assigning any reason thereof.

Illustrative Terms and Conditions:-

1. The separate 'Technical Information' and ' Financial Quotes ' in the enclosed format in the different sealed envelopes should be kept together in a single sealed envelope and super-scribed with "Quotation for Hiring of Vehicle".
2. The vehicles should have valid registrations certificate, full comprehensive insurance to cover third party and occupants, vehicle fitness certificate, P.U.C road tax, permit and any other relevant permits/licensees essentially required by RTO and other statutory bodies for operations of the cars/load carriers and must be revalidated before the expiry of the due date during the tenure of the contract period.
3. There will not be any limitation of minimum or maximum running Km of vehicle on day to-day basis. The vehicle can be utilized in any manner even on Sunday and holiday on monthly basis by JKMSCL.
4. The vehicles shall remain at the disposal of JKMSCL for assignment of duties as per requirement. The payment will be made based on the actual running of vehicles. In case of hiring of vehicles on monthly basis, terms shall be following:-
 - a. Minimum usage of vehicles @ 2400Kms.
 - b. Drivers availability on 24hours basis.
 - c. Parking of vehicles at the premises as shall be desired by JKMSCL.
5. JKMSCL, shall be liable to pay the hiring charges as per the agreement only.
6. During the contract period, if the vehicle is seized or detained by the Police/Motor Vehicle Authority or any other authorities for reason whatsoever, it will be at the contractor's risk.



7. Service provider has to make his own arrangements to procure fuel, lubricants, spare parts, repairs etc. On account of this or any other reason, if the vehicle is sent to garage/petrol pump, service provider shall not claim for the vehicle running expense during the said trip.
8. Agreed rate as per agreement will not revised during the agreement period.
9. The transport operator will ensure that the vehicle will be kept clean and tidy and in perfect running condition with shining body and clean interior with good upholstery. The vehicles provided should not be older than 2 years from the date of "Request of Quotation".
10. In case vehicle provided is not found satisfactory, the same shall be returned for immediate replacement. In case no replacement is provided in time, JKMSCL would have a right to hire a vehicle from the market and the additional cost incurred by this office plus penalty of Rs. 1000/- per day per vehicle and proportionate rent of monthly vehicle will be borne by the Transport Operator.
11. Generally, vehicle would be utilized during the period from 08:00 hours to 20:00 hours; however, the vehicle will be engaged continuously, without any time limit, in case of exigency. The vehicle must be available at any time on any day as desired by JKMSCL. The vehicle and the driver should not be changed unless requested by the JKMSCL.
12. The Transport Operator would ensure that the drivers employed for the service are not changed in normal course and all the drivers have valid driving license. The vehicle should be registered with the concerned authority of Central/State Govt. The Transport operator shall provide a certificate to this effect. The driver of the vehicle provided must follow traffic rules and other regulations prescribed by the Govt. from time to time. JKMSCL will not have any statutory

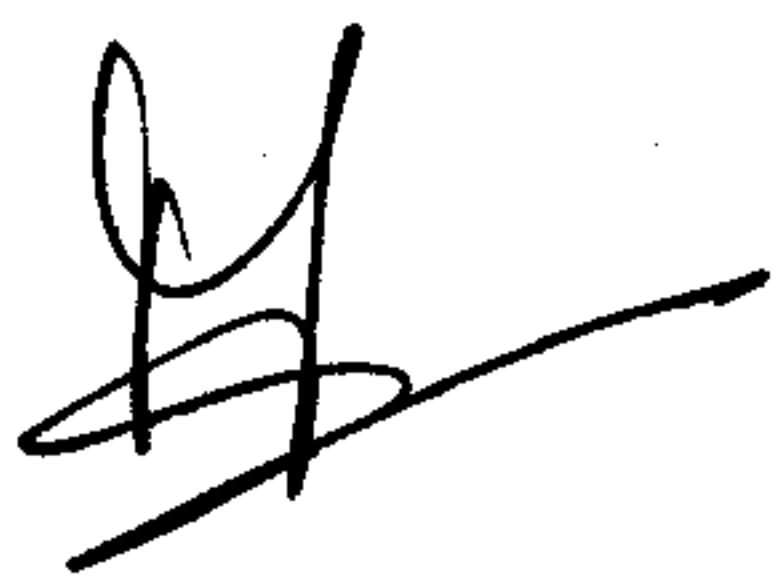


responsibility in connection with employment of DRIVER or any other person involved.

13. The Driver should have minimum 5 years work experience as driver; a safe and clean driving record, knowledge of driving rules and regulations and skills in minor vehicle repair and properly trained in operation and maintenance of vehicle.
14. The driver should not consume alcohol, smoke and chew pan masala/gutkha and should be properly attired during duty hours and observe all times basic courtesy to passenger(s), fellow motorists and road authorities. The driver while performing the duty and must carry a mobile phone in working condition, for which no separate payment shall be made. Driver should be familiar with local routes and destinations.
15. The Transport Operator should have an adequate number of telephones or contact numbers round the clock to facilitate smooth contact.
16. The Vehicle should be kept with sufficient stock of fuel. However, in case of any emergency, if any officer pays for refuel/repair, the same should be reimbursed by the Transport Operator on production of the bill. The vehicle should be equipped with fire extinguisher.
17. As regard vehicle timings, the Transport Operator will not pass on the instructions directly to the driver concerned. All the instructions should be routed through by the JKMSCL.
18. A daily record indicating time and mileage for each vehicle shall be maintained in a log book and be duly signed by the official using vehicle and log book shall be submitted to JKMSCL regularly for scrutiny.



19. In case of breakdown of any vehicle during official duty, it shall be the responsibility of the Transport Operator to provide a substitute vehicle immediately. In case, the substitute vehicle does not report on time/does not report at all, JKMSCL would have the right to hire a vehicle from the market and the additional cost incurred by the customer, together with penalty of Rs.1000/- per day per vehicle and proportionate rent of monthly vehicle will be borne by the Transport Operator.
20. The vehicle should be available/may be used for running in Jammu/Srinagar as well outside Jammu/Srinagar as and when JKMSCL so desires.
21. The billing will be done on monthly basis. Bills preferably should be typed and in duplicate, and should be submitted to this office in the 1st week of the following month.
22. In case of any accident, all the claims arising out of it shall be met by the Transport Operator.
23. The Transport Operator should approach the designated employee of JKMSCL in case of any assistance or difficulty.
24. In case of any dispute of any kind and in any respect whatsoever, the decision of JKMSCL shall be final and binding on Transport Operator.
25. If any of the terms & conditions as above are not found fulfilled during the period of agreement, JKMSCL reserves the right to discontinue the contract without assigning any reasons thereof.
26. JKMSCL will do physical verification of vehicles before entering into the contract. Also, JKMSCL will interact with drivers for general awareness and knowledge about common routes in J&K.



27. Transporter shall have to provide additional vehicle as and when required by JKMSCL on same terms and conditions as mentioned in the contract for regular hired vehicle. However, JKMSCL will inform at least one day before about such additional requirement.
28. JKMSCL is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
29. The technical bid should be accompanied by earnest money deposit of Rs.30,000 in the form of acrossed demand draft/Pay order drawn in favour of Financial Advisor/CAO of JKMSCL. The tender received without EMD will be rejected summarily.
30. All the authorized travel agencies are requested to submit tender documents to the Corporate Office, Jammu/Srinagar, JKMSCL by or before 6th of March, 2018 through post/by hand. The envelope containing the quotation should be subscribed as "Quotation". The bid will be open on 8th of March, 2018 at 2P.M in the Corporate Office, Jammu/Srinagar.


Managing Director

J&K Medical Supplies Corporation Ltd.

TECHNICAL INFORMATION

1	Name of the Organization/ Firm with full address with pin code, Phone No, Fax No, email etc	
2	Name of all the Proprietor / Partners / Directors (Attach Certificate of Incorporation)	
3	PAN, VAT, GST Numbers and Service Tax registration copies	
4	Income tax return for last three years	
5	List of organizations where the Service Provider is currently providing services. (Please attach the job order/service certificate for at least 3 firms).	
6	List of vehicles registered in the name of the business firm	
7	Copies of vehicle Registration Certificate/Insurance cover as per Motor Vehicles Act and any other permit and relevant documentation needed to operate Private Service Vehicles in J&K (Specifically for the vehicles to be provided to JKMSCL)	
8	Newly created/registered firms with experience less than one year.	
9	Any other information to be considered	

Yours faithfully,

Full Name.

(Signature of Tenderer)
With seal

TECHNICAL INFORMATION

S.No.	Model	Monthly Basis		Daily Basis		Night Halt
		Upto 2400 kms	Per km beyond 2400km	Upto 80 kms per days	Per kms beyond 80 km	Per night
1	Toyato Innova, Mahindra XUV 500 (Air-Conditioned)					
2	Mahindra Xylo, Mahindra Scorpio, Tata Safari, (AC). Honda City.					
3	Toyota Etios, Swift Desire, Hyundai Verna, Ford IKon (AC)					
5	Load Carrier Six Wheeler					
6	Load Carrier four Wheeler.					

Signature
Name of the company