



JAMMU AND KASHMIR MEDICAL SUPPLIES CORPORATION LTD.

(Public Sector Undertaking of Govt of Jammu & Kashmir)
Corporate Office Jammu: Plot N-58 Friends Colony, Satyam Road-Marble Market, Trikuta Nagar Jammu.
Corporate Office Kashmir: Opposite, State Motor Garage, Near Hajj House, Bemina, Srinagar.
Telephone: 0191-3510409 (Jammu); 0194-2893007 (Srinagar)

Subject: Minutes of meeting held under the Chairmanship of the Managing Director, J&K Medical Supplies Corporation Ltd. with suppliers associated with JKMSCL.

The meetings of suppliers associated with J&K Medical Supplies Corporation Ltd. (JKMSCL) were convened under the Chairmanship of the Managing Director, JKMSCL on 01-06-2026 and 03-06-2026 at Corporate Office Jammu and Srinagar respectively to review issues relating to procurement, supply schedules, payment processes, tendering procedures, inventory management and other operational matters.

Following Officers / non-official members participated in the meetings:

1. Financial Advisor / CAO, J&K Medical Supplies Corporation Ltd.
2. General Manager (J), J&K Medical Supplies Corporation Ltd.
3. General Manager (A), J&K Medical Supplies Corporation Ltd.
4. Dy. General Manager (P&S) J&K Medical Supplies Corporation Ltd.
5. Dy. General Manager (Tend./Legal), J&K Medical Supplies Corporation Ltd.
6. Suppliers associated with JKMSCL.

After threadbare discussion, following decisions were taken:

1. Delay Attributable to End Users

Suppliers represented that delays in execution of supply orders of Machinery & Equipment to actions or omissions on the part of end-user institutions due to non-readiness of sites should not attract penal action against suppliers.

It was decided that where delay is attributed to the end user, the supplier shall not be penalized, provided such delay is duly certified by the competent authority of the concerned institution. Any such claim shall be supported by documentary evidence and examined on its merits. It was also decided that previous such cases shall be examined separately on a case-to-case basis in accordance with applicable rules.

2. Delay in Payments

Suppliers expressed concerns regarding delays in release of payments under the provisions of the SPP and the Financial Code.

It was decided that the matter shall be examined in detail by the concerned sections. The reasons for delays shall be identified and suitable measures for streamlining payment processes shall be adopted.

3. Standard Procurement Procedures (SPP):

The suppliers raised concerns regarding certain provisions of the existing Standard Procurement Procedures (SPP) relating to penalty clauses, payment mechanisms through Treasury mode, and tendering processes and timelines.

It was decided that the concerned sections shall examine the issues raised and submit a detailed proposal after considering the best practices adopted by other premier institutions across India.


4. Turnover Clause

Representatives of supplier firms raised concerns regarding the turnover-related eligibility criteria prescribed in tender documents and its impact on participation in procurement processes.

It was decided that the Turnover shall be considered for the OEM / manufacturer / importer and not for the dealer / supplier, as the same is required to ensure adequate competition and quality services.

5. Timelines for Submission of Documents and Issuance of Rate Contracts

The need for defining timelines for submission of post-award documents and issuance of Rate Contracts (RCs) was discussed.



It was decided that successful bidders shall submit all requisite documents within 15 days from issuance of the Letter of Intent (LOI). Thereafter, the Rate Contract shall be issued within a defined timeframe, subject to fulfilment of all technical and procedural requirements. The concerned sections shall monitor adherence to these timelines.

6. Tender-Related Grievances and delay in finalization of tenders

The issue of representations and complaints being raised after completion of tender processes was discussed.

It was decided that any clarification, representation or grievance relating to a tender should be submitted within the stipulated period as mentioned in the tender document. No grievance / representation shall be considered after the opening of financial bid, except for the bidders who has declared qualified in financial bid.

7. Release of Earnest Money Deposit (EMD):

Suppliers requested expeditious release of Earnest Money Deposits (EMDs) in cases where tenders are cancelled or no liability remains.

It was decided that:

- i) In cases where a tender is cancelled, the EMD of participating bidders shall be released promptly.

- ii) Where the tender process has concluded and EMD shall immediately be released after ensuring that no liability exists against bidders / manufacturer.
- iii) The concerned Accounts/Finance Section shall periodically review pending EMD cases and take necessary action for their disposal.

8. Failure to Execute Meagre Supply Orders:

Numbers of instances has been reported that the suppliers declining or failing to execute supply orders involving comparatively small quantities despite holding valid rate contracts.

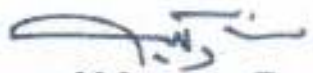
It was emphasized that execution of agreement and acceptance of a rate contract entails an obligation to execute all supply orders issued under the contract, irrespective of quantity, subject to the terms and conditions of the contract. Action as admissible under tender conditions and contractual provisions shall be initiated against defaulting suppliers.

9. Essential Equipment List (EEL)

The need for framing and notifying the Essential Equipment List (EEL) was discussed.

It was decided that the JKMSCL shall maintain and periodically review the EEL for better procurement planning and inventory management. Suppliers may submit relevant suggestions and inputs for consideration. The proposal shall be examined by the competent technical experts for final decision.

The meeting concluded with a vote of thanks to the Chair.



General Manager (J)

J&K Medical Supplies Corporation Ltd.

No: JKMSCL/GM/J/2026-27/ 434-40

Dated: 05 /06/2026

Copy to the:

1. Financial Advisor/CAO, JKMSCL.
2. General Manager (K), JKMSCL.
3. General Manager (Adm), JKMSCL
4. Dy. General Manager (P&S), JKMSCL.
5. Dy. General Manager (Tend.), JKMSCL.
6. PA to Managing Director, JKMSCL
7. All suppliers associated with JKMSCL
8. Office Copy.