



JAMMU AND KASHMIR MEDICAL SUPPLIES CORPORATION LTD.

(Public Sector Undertaking of Govt of Jammu & Kashmir)

Corporate Office Jammu: Plot No 58, Friends Colony, Marble Market, Trikuta Nagar, Jammu

Corporate Office Kashmir: Opp. State Motor Garage, Near Hajj House, Bemina, Srinagar

Telephone: 0191-2580842, Fax: 0191-2581845 (Jammu); Telefax: 0194-2432008 (Srinagar)

CIRCULAR


Subject: Creation of Official E-mail ID for the Office of General Manager (HQ)...regd.

In order to streamline the official correspondence relating to the Office of the General Manager (HQ), a dedicated e-mail ID gmhjkmscl@gmail.com has been created with immediate effect.

All officers/officials of J&K Medical Supplies Corporation Ltd., Regional Drug Warehouses, Sample Warehouse, supplier firms, manufacturers, Government Departments, Technical Experts and other stakeholders shall invariably address all communications pertaining to the following subjects to the above e-mail ID:

1. Tendering of World Bank Projects (JTFRP)
2. Tendering of National Health Mission (NHM).
3. Tendering of Allopathic Drugs, Disposables, Dressing Material, Suture Material, Dental Material and Common Items.
4. Inspection of Manufacturing Units and Laboratories.
5. GeM Procurement for Kashmir Division.

All concerned shall ensure strict compliance with these instructions with immediate effect.



(M A Choudhary), JKAS
General Manager (HQ)

J&K Medical Supplies Corporation Ltd.

Dated: 01.07.2026

No.: JKMSCL/GM/HQ/2026-27/25-34

Copy for information to the:

1. Financial Advisor/Chief Accounts Officer, J&K Medical Supplies Corporation Ltd.
2. General Manager (J), J&K Medical Supplies Corporation Ltd.
3. General Manager (K), J&K Medical Supplies Corporation Ltd.
4. All Deputy General Managers, J&K Medical Supplies Corporation Ltd.
5. Medical Officers/In-charge, Regional Drug Warehouses (All), J&K Medical Supplies Corporation Ltd.
6. Medical Officer, Sample Warehouse, J&K Medical Supplies Corporation Ltd.
7. All Section Heads, J&K Medical Supplies Corporation Ltd., for strict compliance.
8. PA to Managing Director, J&K Medical Supplies Corporation Ltd
9. AP (M), JKMSCL, with the directions to upload the circular on the official website.
10. Notice Board.
11. Office Copy.